

**Minutes**  
**Meeting of the Board of Directors**  
**Summit Fire & EMS Authority**  
**Tuesday January 19, 2021**  
**Meeting Conducted via TeleCon**  
**And In Person (for Board Members and Chief Staff Only)**  
**at 0035 County Shops Road, Frisco, CO**

**Call to Order:**

The regular meeting of the Summit Fire & EMS Authority ("SFE") Board of Directors ("Board") was called to order at 8:24 AM.

**Roll Call:**

Board Members present in person and via TelCon were Jim Cox, David Steele, Lori Miller, Ben Broughton and Jim Lee. Staff members in attendance in person and via TelCon were Chief Travis Davis, Deputy Chiefs Bruce Farrell, John Wilkerson and Brian Schenking, Senior Accountant Jessica Fuller, Payroll/AP Specialist Erin Mumma, Board Secretary/Finance Director Mary Hartley, and SFE Legal Counsel Emily Powell.

**Guests:**

Bryan Webinger, District Manager of Copper Mountain Consolidated Metropolitan District ("CMCMD")  
Josie Reid, Attorney at Law, Ireland Stapleton Pryor & Pascoe, PC  
Linda St. John, Director of Lake Dillon Fire Protection District ("LDFPD")  
Jen Barchers, Director of LDFPD

**Approval of Agenda:**

Upon motion duly made and seconded, the Board approved the agenda as presented.

**Public Comments:**

None

**Consent Agenda:**

The following items were presented:

Approval of Minutes: November 17, 2020 Regular Board Meeting, December 7, 2020 Special Board Meeting and December 30, 2020 Special Board Meeting

Approval of Warrants: November 14, 2020 – January 15, 2021

Financial Report for all funds – Draft December 2020

After discussion and questions,

M/S/P Miller and Lee to approve the consent agenda as presented.

Vote: All in favor, none opposed.

**New Business:**

**Consider Resolution 2021-01 Establishing Meeting Dates, Times, Locations, and Places for Posting Notices.**

Finance Manager Hartley presented the annual Resolution required to set meeting dates, times, locations, and places for posting meeting notices to the Board.

M/S/P Broughton and Lee to approve Resolution 2021-01 as presented.

Vote: All in favor, none opposed.

**Continued Business:**

**Authority Dissolution Update**

Attorney Powell discussed the status of the transfer of assets from CMCMD to LDFPD, including finalization of the Apparatus and Apparatus Equipment Sublease, and working with CMCMD on the Fire Station Lease Agreement. CMCMD provided its comments on the draft Fire Station Lease Agreement last Friday. Attorney Powell reported that there wasn't enough time to do a complete review of the CMCMD proposed changes to the original document prior to the LDFPD Board meeting later today, and she is still awaiting the Omnibus Bill of Sale from CMCMD. LDFPD will be asked to hold a special Board meeting between January 26 and 28 to consider approval of the Fire Station Lease Agreement and the Omnibus Bill of Sale.

**Board Comments:**

Director Miller stated her appreciation for all of the hard work already done, and urged all parties to work hard to get all of the transfer documents completed. The other Board members agreed with the comment.

**Adjournment:**

M/S/P Broughton and Miller to adjourn the meeting at 8:50 AM.

Vote: All in favor, none opposed.

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Mary Hartley, Board Secretary

Approved this \_\_\_\_ day of \_\_\_\_\_ 2021

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Jim Cox, President