

Minutes
Meeting of the Board of Directors
Summit Fire & EMS Authority
Tuesday May 21, 2019 – at Station 10 – 9:00 a.m.

Call to Order:

The regular meeting of the Summit Fire & EMS Authority ("Authority") Board of Directors ("Board") was called to order at 9:01 AM.

Roll Call:

Board members present were Jim Cox, David Steele, Ben Broughton, Jim Lee, and Lori Miller (by telephone). Staff members in attendance were Chief Jeff Berino, Deputy Chiefs Bruce Farrell and Travis Davis, Fire Marshal Kim McDonald, CRO Steve Lipsher, HR Manager Matt Scheer, IT Manager Colby Poole, Executive Asst Erin Mumma, Board Secretary/Finance Director Mary Hartley (by telephone), and District Legal Counsel Emily Powell (by telephone).

Guests:

Deputy Director, Jamie Woodworth
Bryan Webinger, District Manager of Copper Mountain Consolidated Metropolitan District
Jen Barchers, Director of Lake Dillon Fire Protection District (by telephone)
Linda St. John, Director of Lake Dillon Fire Protection District
Randy Watkins, Managing Partner, Anton Collins Mitchell (by telephone)
Jay Nelson, Assistant Chief of Red, White and Blue Fire Protection District
Rick Weinman, Building Official for the Town of Frisco
Chris Alleman, Lake Dillon Theater Company
Ben Whitmore, Lake Dillon Theater Company
Heidi Mikey, Silverthorne Homeowner

Approval of Agenda:

No changes made to the agenda.

Promotions:

Chief Berino and HR Manager Scheer announced three promotions, and delivered the Oath of Office and badge pinning to Deputy Chief of Operations Travis Davis, Battalion Chief John Wilkerson and Captain Matt Brewer.

Approval of the Draft 2018 Authority Audit:

Randy Watkins, Partner with Anton Collins Mitchell, presented the Draft 2018 Authority Audit to the Board. The Board requested Attorney Powell to review the footnotes to the audit report. The audit will be considered for approval at the June Board meeting after Attorney Powell has time to review and comment.

Public Comments:

Heidi Mikey, a long time Silverthorne homeowner, asked the Board when a fully staffed and equipped fire station will be built in Silverthorne. She stated her concerns with the growth of northern Summit County and the delay in response from the Dillon Station when traffic is at a

standstill. Chief Berino reported that a Silverthorne Fire Station is in the Authority's strategic plan, and the Board thanked Ms. Mikey for her attendance.

Consent Agenda:

The following items were presented:

Minutes of the April 16, 2019 Regular Board Meeting

Warrants: April 13, 2019 - May 17, 2019

Financial Report for all funds – April 2019

After discussion and questions,

M/S/P Broughton and Steele to approve the consent agenda as reported.

Vote: All in favor, none opposed.

New Business:

Lake Dillon Theater Company Temporary Lease – Director Cox updated the Board on a request from Lake Dillon Theater Company to temporarily lease a bay at Station 10 in Silverthorne. Following discussion, it was determined that the Lake Dillon Theater Company is not actually seeking a "lease" of the facility, but rather, authorization to temporarily use the facility for theater equipment storage. Attorney Powell suggested that the Authority's existing facility use agreement could be used for this short-term storage. The Board approved the Lake Dillon Theater Company's short term use of the bay.

Emergency Management Update - Brian Bovaird, Director of Emergency Management of Summit County, was not able to attend the Board meeting.

***Consider Resolution 2019-04 - Adoption of 2018 International Fire Code.**

Fire Marshal McDonald reported on the new 2018 International Fire Code, along with Red, White and Blue Fire Protection Deputy Chief Jay Nelson and Town of Frisco Building Official Rick Weinman. The new 2018 International Fire Code was worked on in an all-inclusive process and is being adopted by all emergency services agencies throughout Summit County. After discussion and questions,

M/S/P Broughton and Steele to approve Resolution 2019-04 – Adoption of 2018 International Fire Code, as presented.

Vote: All in favor, none opposed.

Consider Resolution 2019-05- To Amend 2018 Authority General Fund Budget

This Resolution will be considered for adoption at the June Board meeting.

Consider Resolution 2019-06- To Amend 2018 Snake River Fleet Budget

This Resolution will be considered for adoption at the June Board meeting.

Draft IGA for the Transfer of Ambulance Services -

Attorney Powell reported that she completed the initial draft IGA for the Transfer of Ambulance Services from Summit County Government to the Authority, with a transfer of operations occurring by July 1, 2019 and completion of the transfer January 1, 2020. This draft was presented

both to Authority Chief Staff and Summit County Attorney Jeff Huntley. There has been no word from the County yet, but Attorney Powell is cautiously optimistic that the Board will have a final draft to review and approve at the June Board meeting.

Continued Business Items:

Update on new Administration Building: Chief Berino updated the Board on the current status of the shared administration building with Summit County Government. Chief Berino has a meeting with the architects and builders to review in detail the change orders. DC Farrell attends the weekly OAC meetings. The building should be completed and ready by June 21, 2019. There is a contractor hired for the landscaping which will begin within the next couple of weeks. The goal is to move administration the week of June 24, 2019.

EMS Update

Captain Schenking shared with the Board the current status of the transfer of ambulance services to the Authority. Focused integration meetings are happening every Thursday with senior staff from the Authority and Summit County Ambulance Services (SCAS). A spreadsheet has been developed to clearly identify the necessary transfer tasks and for accountability. The Board report shows the transfer process is on track.

401 Unification by Inclusion

Attorney Powell reported that this item was on hold due to the work on the IGA for the Transfer of Ambulance Services. The Board authorized Attorney Powell to begin a shell IGA for a Section 401 unification between Lake Dillon FPD and Copper Mountain CMD to begin the discussion and negotiations. Attorney Powell will update the Board regarding the status of the IGA at its June meeting.

Staff Reports:

Attorney: In addition to the written report, Attorney Powell reported that her firm is working on the final legislative update letter since the legislative session has ended. The letter will highlight four to six bills that merit close review. The final legislative tracker spreadsheet will also be attached. Attorney Powell discussed some of the bills that will be included in the legislative update letter.

High Country Training Center: Nothing in addition to the written report.

Wildfire Council: Nothing to share this month.

Finance: In addition to the written report, Finance Manager Hartley reported attending the Government Finance Office Association annual conference in LA.

Human Resources: In addition to the written report, HR Manager Scheer shared the promotional process for Captain selected Ryan Cole. HR Manager Scheer reported that the Authority/County HR and Finance meetings are addressing identified challenges regarding compensation.

CRO: In addition to the written report, CRO Lipsher reported the Safe Summer Kickoff will be held on Saturday, June 8, 2019.

Community Risk Division: Nothing in addition to the written report.

Admin Support Services: In addition to the written report, DC Farrell shared that he is working on a plan for the renovations to the Frisco Station 2 to allow the ambulance services personnel to move in. DC Farrell reported the big change to communications in moving to the automated dispatch system. There are current challenges with this change the Authority is working through.

Operations: In addition to the written report, DC Davis reported on the statistics page showing calls for the month of April are smaller than the three previous months. An email went out to all management and Board members regarding Engine 1 which was hit on I-70 by a vehicle last night. No one was injured and Fleet Manager Miller is assessing the damage. This incident highlights the dangers on I-70.

SCAS Deputy Director Woodworth reported the plan for graphic changes to all ambulance vehicles to take place in June. Also, uniforms are being ordered and should have all SCAS employees outfitted in Authority logo wear in July.

Chief: In addition to the written report, Chief Berino reported two structure fires in the Authority's service area, one a condominium balcony fire in Frisco and the other in Summerwood was due to a toe kick heater and the owner had shut off the fire suppression system. Chief Berino will be attending a fire restriction meeting for the state. The federal government has changed its fire reporting system and is including a new measurement tool to determine Stage 1 and Stage 2 fire restrictions. Currently, Summit County Commissioners would like to stay on fire restrictions without following the federal government's recommendations.

A high-water meeting was held by the County including federal officials and DC Davis and Director Broughton. The Forest Service is treating the avalanches as natural events and stated no assistance will be made, except for their support to the County. Director Broughton requested heavy equipment to be staged in Copper and could not receive any commitments. Summit County will be hiring contractors to clear Ten Mile Creek and the bike path.

Board Comments

None

Adjournment:

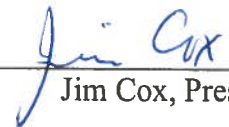
M/S/P Broughton and Steele to adjourn the meeting at 10:45 AM.

Vote: All in favor, none opposed.



Mary Hartley, Board Secretary

Approved this 18th day of June 2019



Jim Cox, President