

Minutes
Meeting of the Board of Directors
Summit Fire & EMS Authority
Tuesday, July 17, 2018 – Station 1 – 9:00 a.m.

Call to Order:

The regular meeting of the Summit Fire & EMS Authority ("Authority") Board of Directors ("Board") was called to order at 9:00 AM.

Roll Call:

Board members present were Jim Cox, David Steele, Lori Miller, Ben Broughton, and Jim Lee. Staff members in attendance were Fire Chief Jeff Berino, Chiefs – Bruce Farrell and Gary Curmode, Fire Marshal Kim McDonald, Battalion Chief Shaun Sawyer, CRO Steve Lipsher, HR Manager Matt Scheer, Executive Assistant Erin Mumma, Board Secretary/Finance Director Mary Hartley, and District Legal Counsel Emily Powell.

Guests:

Jen Barchers, Board Director, Lake Dillon Fire Protection District
Bryan Webinger, District Manager, Copper Mountain Consolidated Metropolitan District
Molly Tompkins, Spyglass HOA President
Amy Corsinita, Spyglass HOA Board Member
Norman Crawford, Spyglass Townhome Resident
Tyler Nelson and family

Approval of Agenda:

No changes made to the agenda

Public Comments:

Molly Tompkins, Amy Corsinita, and Norman Crawford publicly thanked the Authority for their successful work on the Buffalo Mountain Fire. They presented a plaque and a donation of \$500.00 for the Benevolence Fund.

Consent Agenda:

The following items were presented:
Minutes of the June 19, 2018 Regular Meeting
Warrants: June 16, 2018 - July 13, 2018
Financial Report for all funds - June, 2018
After discussion and questions,
M/S/P Broughton and Miller to approve the consent agenda as reported.
Vote: All in favor, none opposed.

Continued Business Items:

Update on Lake Dillon Fire's New Administration Building: Chief Berino updated the Board on the current status of the shared administration building with Summit County Government. The kick off meeting was held yesterday with the contractors, Symmetry. The only item pending is receipt of the Summit County Permit. The projected completion date is now March 11, 2019. The contractors are ready to break ground with staff on hand. The initial ground work will take 3-4 weeks. Deputy Chief Curmode will be meeting weekly with the contractors.

Discussion on the Gallagher Amendment:

Chief Berino, Finance Manager Hartley and Attorney Powell updated the Board on the possible reduction of the residential assessment rate (RAR) in 2019 due to operation of the Gallagher Amendment. Current estimates are that the current RAR of 7.2% will decrease to 6.11%. The Lake Dillon Fire Protection District Board met last Friday and discussed the possibility of conducting a “de-Gallagherization” ballot issue in November 2018. The Lake Dillon FPD Board has not made a decision whether to conduct the ballot issue, but has sent notice to the County Clerk and Recorder that they are discussing it. Copper Mountain Consolidated Metropolitan District is also considering conducting a “de-Gallagherization” ballot issue in November 2018. The Board viewed a video titled “Colorado Gallagher Amendment and the Effect on your Fire Department”.

New Business:

Introduction of New Employees, Erin Mumma and Tyler Nelson:

Finance Manager Hartley introduced Erin Mumma to the Authority Board. Erin is the new Executive Assistant and will be supporting Finance, HR and the Fire Chief.

Chief Berino and HR Manager Scheer introduced Tyler Nelson, the Authority’s new firefighter reporting to C-shift at Station 1. HR Manger Scheer administered FF Nelson the Oath of Office and FF Nelson was pinned.

2019 Budget Adoption Process: Chief Berino and Finance Manager Hartley updated the Board on the 2019 Budget Adoption Process. In August, the Board will be asked to designate the Budget Officer.

Staff Reports:

Attorney: Nothing in addition to the written report.

Summit Fire Authority: Nothing in addition to the written report.

Wildfire Council: Director Cox reported meeting last month and kicking off the chipping program. The US Forest Service has reported on upcoming clear cutting projects within the County and surrounding areas.

Accreditation: In addition to the written report, Chief Curmode shared that all the accreditation reports will be uploaded to the shared file and sent off to the review team by August 15, 2018. The team will be visiting the Authority sometime in September or October.

Finance: Nothing in addition to the written report.

Human Resources: In addition to the written report, Chief Berino shared the consumer price index (CPI) report with the Board, showing a 3.7% increase. Chief Staff's goal is to budget salaries with the CPI increase.

CRO: Nothing in addition to the written report.

Community Risk Division: In addition to the written report, Fire Marshal McDonald reported a popular concert, “String Cheese”, coming to the Town of Dillon over the next two days.

The interns are doing a great job; Benjamin will be attending Sterling College and Patrick will be attending Colorado Mountain College. Both interns are focusing on fire programs.

Administrative Services: In addition to the written report, Chief Curmode reported that facility projects include the Station 11 culvert and Station 8 exhaust drops. It will take about 5 years to get the rest of the stations outfitted. IT began training staff on NetDuty, which is companion software to Emergency Reporting that will integrate the Roster into Emergency Reporting. Last, the Authority's website is up and running.

Operations: In addition to the written report, Chief Farrell reported that Chief Joe retired, and shared reports from Emergency Reporting; however, it is difficult to reconcile the number of calls. Chief Farrell will continue to meet with Summit Fire Authority staff along with Red White and Blue Fire Protection District Assistant Chief Paul Kuhn.

Chief: In addition to the written report, Chief Berino reported that the District's Smokey signs will remain at high to correspond to the Stage 2 fire restrictions.

The County's EMS study provided by Emergency Services Consulting, Inc. produced a 178 page document that is being reviewed by Summit County Ambulance Service (SCAS) and the County. The draft study recommends merging the Authority and SCAS, and makes suggestions for combined training at High Country Training Center. The final study will be released after review and comment by SCAS and the County.

Board Comments:

None

Executive Session:

M/S/P Cox and Steele to move into Executive Session to discuss personnel matters pursuant to C.R.S. § 24-6-402(4)(f) at 10:58 AM.

Vote: All in favor, none opposed.

The Executive Session ended at 11:30 AM

Adjournment:


M/S/P Steele and Miller to adjourn the meeting at 11:40 AM.

Vote: All in favor, none opposed.



Mary Hartley, Board Secretary

Approved this 21st day of August 2018



Jim Cox, President