

Minutes
Meeting of the Board of Directors
Summit Fire & EMS Authority
Tuesday June 15, 2021
Meeting Conducted via TelCon
And In Person (for Board Members and Chief Staff Only)
at 0035 County Shops Road, Frisco, CO

Call to Order:

The regular meeting of the Summit Fire & EMS Authority ("SFE") Board of Directors ("Board") was called to order at 8:31 AM.

Roll Call:

Board Members present in person and via TelCon were Jim Cox, Dave Steele, Lori Miller, Ben Broughton and Jim Lee. Staff members in attendance in person and via TelCon were Chief Travis Davis, Deputy Chiefs John Wilkerson and Brian Schenking, Division Chief John Hall, Engineer Chris Romano, Accounting Supervisor Jessica Fuller, HR Manager Matt Scheer, Community Risk Officer Steve Lipsher, Billing Specialists Gayle Cottingham and Martha Bird, Board Secretary/Finance Manager Mary Hartley, and SFE Legal Counsel Emily Powell.

Guests:

Tyra Litzau, Audit Director of BDO
Bryan Webinger, District Manager of Copper Mountain Consolidated Metropolitan District ("CMCMD")

Approval of Agenda:

Upon motion duly made and seconded, the Board approved the agenda as presented.

Public Comments:

None

Consent Agenda:

The following items were presented:

Approval of Minutes: April 20, 2021 Regular Board Meeting

Approval of Warrants: April 17, 2021 – June 11, 2021

Financial Report for all funds – May 2021

After discussion and questions,

M/S/P Miller and Lee to approve the consent agenda as presented.

Vote: All in favor, none opposed.

New Business:

Consider Approval of the Draft 2020 SFE Authority Audit:

The Audit Director of BDO, Tyra Litzau, presented the draft 2020 audit to the Board. BDO was previously ACM LLP but merged with BDO in August of 2020. After discussion and questions,

M/S/P Broughton and Miller to approve 2020 Summit Fire & EMS Authority Audit subject to non-material revisions.

Vote: All in favor, none opposed.

Continued Business:

Authority Dissolution Update:

Attorney Powell discussed the process of the assignment/termination of SFE Authority contracts project. Attorney Powell reported reviewing approximately 100 contracts. Her team is ready to provide to Finance Manager Hartley a listing of individual assignment agreements, omnibus assignment agreements, county agreements, and missing agreements to be processed internally. This process needs to be completed before the Authority can be dissolved, therefore, Authority Board meetings will need to take place in August and September. The goal is to dissolve the Authority in September, 2021.

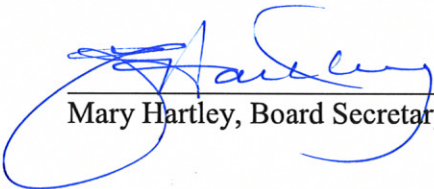
Board Comments:

None

Adjournment:

M/S/P Miller and Lee to adjourn the meeting at 9:08 AM.

Vote: All in favor, none opposed.



Mary Hartley, Board Secretary

Approved this 21st day of September 2021



President of the Board, Jen Barchers