

**Minutes**  
**Lake Dillon Fire Protection District**  
**Regular Board Meeting**  
**Tuesday March 19, 2019 – Station 10**

**Call to Order:**

The Regular meeting of the Lake Dillon Fire Protection District Board of Directors was called to order 8:05 AM.

**Roll Call:**

Board Members present were Jim Cox, Jen Barchers, Lori Miller, Jim Lee and Linda St. John. Staff members in attendance were Chief Jeff Berino, Deputy Chief Bruce Farrell and Interim Deputy Chief Travis Davis, BC Shaun Sawyer, CRO Steve Lipsher, HR Manager Matt Scheer, and Division Chief of Training John Hall.

**Guests:**

None

**Changes to Agenda:**

None

**Public Hearing:**

Two properties were presented for inclusion into the District:

*0370 Darby Drive, Lot 12A Lost Creek Ranch owned by Douglas D. Foote and Lynnette R. Hampton*

*0947 Blue Ridge Road, Sierra Bosque owned by John K. and Cindy A. Held*

Chief Berino approved the property, appropriate fees were paid, and public notice was published in the Summit Daily and The Journal on March 15, 2019.

Public hearing was opened at 8:06 AM - and with no public for comments was closed at 8:09 AM.

**Inclusion of New Property into LDFPD District:**

M/S/P St. John and Barchers to approve the Inclusions as presented.

Vote: All in favor, none opposed.

Return to Regular Meeting

**Consent Agenda:**

The following items were presented:

Board Minutes for the January 22, 2019 Special Board Meeting

Warrants: January 18, 2019 - March 15, 2019

After discussion and questions,

M/S/P Miller and Barchers to approve Consent Agenda as presented.

Vote: All in favor, none opposed.

**Continued Business Items:**

Update on the new Administration Building:

Chief Berino updated the Board on the status of the admin building. The roof's membrane is on which closes the building in so the drywall work can begin. The mechanical and plumbing should be finished by end of week. The building is three weeks behind schedule, due to changes and weather. The target date is May 10<sup>th</sup> but should be completed by June, 2019.

**New Business:**

Station 10 Update:

Chief Berino updated the Board on the environmental study and asbestos study of Station 10. Assuming our building is not on anyone's property, the Town of Silverthorne is interested in purchasing. The Board approved Berino to begin working with Attorney Richmond on a contract for sale.

**Auditors Planning Communication to the Board:** Chief Berino shared the Auditors planning communication letter in the packet with the Board. The Auditors were here at Station 10 the week of March 4th. Their focus this year on the LDFPD financials focuses mainly on fraud risk, internal controls, cash and investments, revenue recognition and proper accounting for the transactions between Summit Fire & EMS and the District.

**Staff Reports:**

DC Farrell shared the capital projects he is working on including the SFE signage for the response stations and the Airpro drops for Stations 11 and 1. April 1<sup>st</sup> is the launch date for First Due Size Up software which will take all of the data in the Summit County Assessor's office which is a preplanning and mapping software in the cloud.

DC Davis shared being busy this month and it shows with the increase call volume. The crews are learning about avalanche and moose responses. The Training staff is now full with Paul Lawrence stepping into Houston's shoes in the interim.

The Board reviewed the accreditation process and hearing with the staff.

BC Sawyer reported a success story on a CPR patient in Silverthorne who walked out of the hospital yesterday.

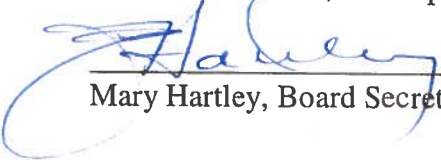
**Board Comments:**

None

**Adjournment:**

M/S/P Miller and St. John to adjourn the meeting at 8:46 AM.

Vote: All in favor, none opposed.

  
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Mary Hartley, Board Secretary

Approved this 21<sup>st</sup> day of May 2019

  
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Jim Cox, President